



## Vital Information for Fresh International Undergraduate Students 2017/2018 Academic Year

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### Arrival

All fresh international undergraduate students are expected to arrive between **Wednesday August 23 and Monday August 28, 2017**.

Airport pick up service will be provided by the International Programmes Office for international students during the stipulated dates.

For this service, kindly send flight details to [nspips@ug.edu.gh](mailto:nspips@ug.edu.gh) before **August 21, 2017**.

**The Hostels will only be opened to students from August 23, 2017. Students should therefore plan to arrive from this date.** Students who arrive **after August 28** may flag down an airport cab (taxi) located close to the Arrivals' Hall, to convey them to their respective destinations. (*Kindly note the cab registration number*).

Taxis can be identified usually by their amber coloured license plate. Students should kindly note that, the taxi fare could be between thirty and forty Ghana Cedis (GH¢30 – GH¢40).

### Payment of Fees

Fees must be paid in US dollars. This may be done online, by wire or by direct deposit as outlined below. Should you choose to make payment by wire or direct deposit, kindly ensure that your name and student ID number are clearly written on the pay-in-slip. Your pay-in-slip will be required for registration.

Payment options:

- a. **Secure online payment platform using Visa Card and MasterCard. Click on the link or copy and paste into your browser: <https://www.ug.edu.gh/ugpay>**

- b. **Payments outside Ghana by wire transfer:**

<b>Account Name:</b>	<b>University of Ghana Fee Collection- USD-FGN</b>
<b>Account Number:</b>	<b>0161094409780403</b>
<b>Bank Details:</b>	<b>Ecobank Ghana Limited, Legon Branch</b>
<b>Swift:</b>	<b>ECOCGHAC</b>

- c. **Payments in Ghana (cash only):**

<b>Account Name:</b>	<b>University of Ghana Fee Collection – USD - FX</b>
<b>Account Number:</b>	<b>0162074409780403</b>



### Accommodation

- Housing will be provided at the **International Students' Hostel (ISH)**.
- Rooms are furnished with beds, mattresses, desks, chairs and wardrobes. Students are required to provide for themselves linen, pillows and other bedding and essential room items.
- Kindly indicate your preference of accommodation before **Monday, August 21, 2017** to [nspips@ug.edu.gh](mailto:nspips@ug.edu.gh)
- Please visit [http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/RESIDENTIAL\\_FACILITY\\_FEES\\_2016-2017.pdf](http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/RESIDENTIAL_FACILITY_FEES_2016-2017.pdf) for the accommodation options and charges. **NOTE THAT TWO IN-ONE ROOMS MAY ONLY BE AVAILABLE AT THE INTERNATIONAL STUDENTS' HOSTEL**

### Orientation

International Programmes Office shall organize **MANDATORY mini orientation sessions for fresh international students** daily from **August 23 to September 2, 2017 (9:30 am – 3:00pm)** at the **Seminar room (Ground Floor, Right Wing)** of the International House located on the Annie Jiajge Road, opposite the School of Law.

**The university's main orientation for all fresh students starts from Wednesday, August 30 to Saturday, September 2, 2017 at the Great Hall. Note that this is also mandatory for all fresh students.**

### Registration

Students are to report for registration at the International Programmes Office from **August 23 - 26 and September 1 - 2, 2017 (9:00 am – 3:00 pm daily)** with the following:

- Copy of admission letter
- Proof of payment of fees or wire transfer details
- One passport sized photograph

### Teaching / Examination

Teaching begins on **September 4, 2017**. Examinations shall start on **December 11** and end on **December 22, 2017**.

### Matriculation

Students are expected to attend a mandatory matriculation on **September 23, 2017**.

### International Programmes at 20

International Programmes Office turns 20 in 2017. As part of a yearlong commemoration of our 20<sup>th</sup> Anniversary, IPO will organize events during the first semester. Further information will be provided in a welcome pack to international students during orientation.



### Welcome Durbar

The office will organize a welcome durbar for all fresh international students on **October 7, 2017**.

### Non- Citizen Ghana Card

**Please note** that all eligible foreign nationals living in Ghana are required by law to register and have a Non-Citizen Card.

The Non-Citizen Card is a national identity card for internationals which costs US\$120. It is a legal requirement to have a Residence Permit. Please ensure you get this from the National Identification Authority Offices as soon as you arrive in Ghana. For more information please visit:

<http://www.fims.org.gh/m/aboutusdoc>.

### Other Information

Ghana uses the UK's BS 1363 standard for plugs and sockets. This uses the 3 pin system and has a voltage of 240 volts. Kindly take note of this when bringing any electrical appliances, especially chargers for mobile phones.

### Our Page

For more information on accommodation, weather, immigration policies, culture and tourism, health, security and airport pickup, kindly visit our [website](#) frequently or follow us on [Facebook](#) or [Twitter](#).

Read and Download the International Students Handbook on:

[http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/Int\\_Students\\_Handbook\\_2015%2BDraft.compressed.pdf](http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/Int_Students_Handbook_2015%2BDraft.compressed.pdf)

Please contact the International Programmes Office should you require any assistance on:

+233-20-7053680 /+233-28-9601-742 or /+233-28-9601-827 (between the hours of 8:00am-5:00pm GMT)

+233-50-4169-868 (after hours).

or send an email to [nspip@ug.edu.gh](mailto:nspip@ug.edu.gh) / [nspipam@ug.edu.gh](mailto:nspipam@ug.edu.gh)

We look forward to welcoming you to the University of Ghana. We wish you safe travels.